



## VPK Attendance and Tardiness Policy

VPK (Voluntary Pre-kindergarten) class is from 8:30am to 11:30am, August 15, 2016 through June 2, 2017.

The Uniform Attendance Policy for Funding the VPK Program (Rule 60BB-8.204) is applied to all VPK participants. Attendance is linked directly to state funding, as well as the child's success in kindergarten.

Up to **three unexcused absences per month** are allowed. More than three absences require written documentation from a person unrelated to the child (e.g. physician's note). FLC will submit this to the coalition.

Excused absence may be due to one of the following reasons:

1. Illness/injury of the child/family member which requires hospitalization/bed rest.
2. Physician/dentist appointment.
3. Infectious disease/parasitic infestation.
4. Funeral/memorial service or bereavement upon the death of a family member.
5. Compliance with a court order (e.g., visitation, subpoena).
6. Special ed. related services as defined in 20 U.S.C. 1401 (2004) for a disability.
8. Observance of a religious holiday/service.
9. Family vacation (not to exceed five per program year).
10. Extraordinary circumstances beyond the control of the child/parent.

The guardian named on the certificate of eligibility must sign the student attendance verification at the end of each month.

Tuition will not be paid by the coalition when attendance requirements are not met. Your child may remain in the class, but you will be responsible for paying full tuition rates for the days not reimbursed by the coalition.

Should your child receive services outside of normal VPK hours (late pickups, non-VPK days, etc.), FLC rates will be applied to your account.

If you are using wrap-a-round services, the full week's tuition is due, whether your child attends or not. This includes non-VPK days. If your child attends on a non-VPK day, the full daily rate will be due. Late pick up fees are \$20.00 at the start of every 15 minute block after 11:30 am. Early drop-off fees are \$20.00 for every 15 minutes before 8:00 a.m., provided space is available. A \$100.00 enrollment fee will be charged if other services are used more than three times.

For \_\_\_\_\_ to participate in the VPK program at Franklyn Learning Center, I agree to comply with the terms of this Attendance Policy. My signature below is acknowledgement of my review and acceptance of the terms of this policy.

\_\_\_\_\_  
Printed Name of Parent/Legal Guardian

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Franklyn Learning Center, Inc.

## 2016-2017

VPK Class is from 8:30 a.m. to 11:30 a.m.

<u>Date</u>	<u>Description</u>	<u>Franklyn</u>	<u>VPK</u>
August 15	First Day of VPK		
September 5	LABOR DAY	CLOSED	Off
October 21	Public Schools Closed		Off
November 11	Veterans Day		Off
November 23	Public Schools Closed		Off
November 24-25	THANKSGIVING	CLOSED	Off
December 23	CHRISTMAS EVE	CLOSE at Noon	Off
December 26	CHRISTMAS	CLOSED	Off
December 27- 30	Public Schools Closed		Off
January 2	NEW YEAR'S DAY	CLOSED	Off
January 3-6	Public Schools Closed		Off
January 16	Martin Luther King Day		Off
February 20	PRESIDENT'S DAY	CLOSED	Off
March 20-24	Public Schools Closed		Off
April 13-14	Public Schools Closed		Off
April 28	Public Schools Closed		Off
May 29	MEMORIAL DAY	CLOSED	Off
June 2	Last Day of VPK		

**\*Note: Children may attend on the days that VPK or school is out, but the full day rate will be charged to your account.**

**Florida's Early Learning Standards**  
**For Four-Year-Old Children**

## **Physical Health**

- A. Physical Health
  - 1. Shows characteristics of good health to facilitate learning.
  - 2. Shows awareness of personal health and fitness.
  - 3. Demonstrates visual ability to facilitate learning.
  - 4. Exhibits auditory ability to facilitate learning.
  - 5. Can perform oral hygiene routines.
  - 6. Shows familiarity with the role of a primary health care provider.
  
- B. Knowledge of Wellness
  - 1. Shows that basic physical needs are met.
  - 2. Follows basic health and safety rules.
  - 3. Performs some self-care tasks independently.

## **Approaches to Learning**

- A. Eagerness and Curiosity
  - 1. Shows eagerness and curiosity as a learner.
  
- B. Persistence
  - 1. Attends to tasks and seeks help when encountering a problem.
  
- C. Creativity/Inventiveness
  - 1. Approaches tasks with flexibility and inventiveness.
  
- D. Planning/Reflection
  - 1. Reflects upon and learns from experiences.
  - 2. Sets simple goals and follows through with plans.

## **Social and Emotional**

- A. Self Concept
  - 1. Demonstrates self-confidence.
  - 2. Shows some self-direction.
  
- B. Self Control
  - 1. Follows simple classroom rules and routines.
  - 2. Uses classroom materials carefully.
  - 3. Manages transitions.
  
- C. Interaction with Others
  - 1. Interacts easily with one or more children.
  - 2. Forms friendships with peers.
  - 3. Participates in the group life of the class.
  - 4. Shows empathy and caring for others.

- D. Relationships with Familiar Adults
  - 1. Responds appropriately to adults.
  - 2. Forms positive relationships with familiar adults.
- E. Social Problem-Solving
  - 1. Seeks adult help when needed to resolve conflicts.

## **Language and Communication**

- A. Listening
  - 1. Gains meaning by listening.
  - 2. Follows two-or three step directions.
- B. Speaking
  - 1. Speaks clearly enough to be understood without contextual clues.
  - 2. Uses increasingly complex phrases and sentences.
- C. Vocabulary
  - 1. Shows an understanding of words and their meanings.
  - 2. Uses an expanded vocabulary to describe many objects, actions, and events.
- D. Sentences and Structure
  - 1. Uses age-appropriate grammar in conversations.
  - 2. Connects phrases and sentences to build ideas.
- E. Conversation
  - 1. Uses language to express needs and feelings, share experiences, predict outcomes, and resolve problems.
  - 2. Initiates, asks questions, and responds to adults and peers in a variety of settings.
  - 3. Uses appropriate language and style for context.

## **Emergent Literacy**

- A. Emergent Reading
  - 1. Shows motivation for reading.
  - 2. Shows age-appropriate phonological awareness.
  - 3. Shows alphabetic knowledge.
  - 4. Shows understanding of text read aloud.
- B. Emergent Writing
  - 1. Shows motivation to engage in written expression.
  - 2. Uses letter like shapes, symbols, and letters to convey meaning.
  - 3. Demonstrates age-appropriate ability to write letters.
  - 4. Shows knowledge of structure of written composition.

## **Cognitive Development and General Knowledge**

### **Mathematical Thinking**

- A. Mathematical Processes
  - 1. Begins to use simple strategies to solve mathematical problems.
- B. Patterns, Relationships, and Functions.
  - 1. Sorts objects into subgroups that vary by one or two attributes.
  - 2. Recognizes simple patterns and duplicates them.
- C. Analysis
  - 1. Gathers and uses information to ask and answer questions.
- D. Number and Operations
  - 1. Shows beginning understanding of number and quantity.
- E. Geometry and Spatial Relations
  - 1. Begins to recognize and describe the attributes of shapes.
  - 2. Shows understanding of and uses several positional words.
- F. Measurement
  - 1. Orders, compares, and describes objects according to a single attribute.
  - 2. Participates in measuring activities.

### **Scientific Thinking**

- A. Inquiry
  - 1. Asks questions and uses senses to observe and explore materials and natural phenomena.
  - 2. Uses simple tools and equipment for investigation.
  - 3. Makes comparisons among objects.

### **Social Studies**

- A. People, Past and Present
  - 1. Identifies similarities and differences in personal and family characteristics.
- B. Human Interdependence
  - 1. Begins to understand family needs, roles, and relationships.
  - 2. Describes some people's professions and what is required to perform them.
  - 3. Begins to be aware of technology and how it affects life.
- C. Citizenship and Government
  - 1. Demonstrates awareness of rules.
  - 2. Shows awareness of what it means to be a leader.

- D. People and Where They Live
  - 1. Describes the location of things in the environment.
  - 2. Shows awareness of the environment.

## **The Arts**

- A. Expression and Representation
  - 1. Uses a variety of art materials for tactile experience and exploration.
  - 2. Participates in group music experiences.
  - 3. Participates in creative movement, dance, and drama.
- B. Understanding and Appreciation
  - 1. Responds to artistic creations or events.

## **Motor Development**

- A. Gross Motor Development
  - 1. Moves with balance and control.
  - 2. Coordinates movements to perform simple tasks.
- B. Fine Motor Development
  - 1. Uses strength and control to perform simple tasks.
  - 2. Uses eye-hand coordination to perform tasks.
  - 3. Shows beginning control of writing, drawing, and art tools.